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11th January 2019

Dear Parent/Carer (Year 5)

Year 5 Residential Visit to Robinwood Activity Centre, Todmorden, 1st to 3rd May 2019
Confirmation of Final Cost and Outstanding Balance

We can now confirm that the total cost for the Year 5 visit to Robinwood Activity Centre is **£262.77** which includes all meals and transportation.

The non-refundable deposit of **£30.00** has been paid.

*The balance of **£232.77** can now be paid online using ParentPay.*

You may pay in instalments up until the deadline of Friday 8th February 2019. *ParentPay will show your reducing balance after each payment.*

As I am sure you can appreciate, the visit would not be economically viable and therefore could not take place should these contributions fail to materialise. However, our policy is that no student should be discriminated against by virtue of his or her inability to pay. Parents in receipt of Income Support or a similar benefit should contact me in the knowledge that the matter will be dealt with in the strictest confidence.

Thank you for your continuing support, now and into the future.

Yours sincerely

Chris Huscroft
Executive Head Teacher

Hannah Stephenson
Head of School

On behalf of the Year 5 Team