



a part of Swanland Education Trust
www.swanlandeducationtrust.co.uk

24th October 2018

Dear Parents or Carers

After the success of the more informal parents' open afternoon which we held last year in the autumn term, we will be opening the school to parents on Thursday 8th November from 2.30pm.

We feel this format allows you to see school life through your child's eyes and be part of their school experience. This experience allows you to find out how your child has settled into school life and information about how you can further support them at home.

On Thursday 8th November 2018, we will be opening school up to you all from 2:30pm onwards, so that you may come in and visit your child's classroom and meet with their teacher. Whilst in school you will be able to see a range of your child's work and they will be able to celebrate with you some of their achievements. Their teacher will be available in the classroom for you to have a chat to and talk on a 1:1 basis about how they have settled in to their new class. There will be no appointment times and therefore you should expect, during your visit, to be able to see your child's work, look around the classroom environment and when available, speak to the teacher. We would therefore ask you to be respectful towards others by allowing the teacher to have sufficient time and opportunity to speak with all parents who are in attendance.

If you have more than one child in school, there will be time for you to move from one room to the next at your leisure. We hope that by operating in this way, we will reduce the amount of time that you are sat 'waiting' to see your child's work and teacher, thus making this a more positive and pleasant experience.

We understand that some parents will find coming in during the working day difficult, owing to work commitments. Therefore, we will be available during the times indicated below, for you to come, with your child, and participate in this evening.

- 2:30pm to 4:30pm
- 5:15pm to 7:30pm

After you have visited your child's teacher and seen their work, you will be more than welcome to take them home a few minutes early that day. Please ensure that you inform the class teacher that you will be doing so.

If after you have visited the class you wish to have a more formal appointment with your child's teacher, there will be an appointment sheet available for you to arrange a time convenient to both yourself and the class teacher. The date which the teacher will be available for 1:1 meetings will be Wednesday 14th November from 3.45pm – 5.45pm

We are really excited to be able to welcome you in to our school again and believe that this will be an all-round enjoyable experience for all involved.

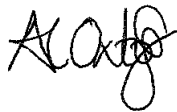
Of course, if the teacher of your child has any concerns, or likewise you have concerns of your own, these should/will be addressed before the parents' meeting takes place anyway. However, as always, should you want to raise a matter with the teacher, please do not wait until parents' day/evening but make an appointment with the teacher via the school office.

Thank you for your continuing support, now and in to the future.

Yours sincerely



Chris Huscroft
Executive Head Teacher



Alison Oxtoby
Head of School