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30 November, 2021

Dear parents and carers,

Parents' Evenings – Class 4

Class 4 Parents' Evening takes place this evening and tomorrow evening. The sign up instantly confirms your appointment so the time that you have made has been allocated to you. As you are all aware, appointments will take place via Microsoft Teams and you will access the meeting by using the link below.

Please only log on a few minutes before your meeting. You will be placed in the lobby and the teacher will let you into the meeting once their previous meeting has finished. Appointments are strictly limited to the ten minutes given as other parents will be waiting. I would suggest that if you are new to Teams that you try this out prior to the meeting.

The meeting is a chance to talk to your class teacher about progress in the Autumn Term, how your child has worked, either in school or remotely, and a chance to discuss their return and share any concerns or information which will support the school in welcoming your child back.

Please use the link below:

[Class 4 Parents' Evening](#)

Thank you for your continued support now and in the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alison Oxtoby'.

Alison Oxtoby
Head Teacher