



part of Edukos Trust
www.dunswellacademy.co.uk

23rd April 2021

Dear Parents and Carers,

We are in the process of ensuring that Scholarpack (the system we use to hold information about pupils) is up to date. One of the areas we need to check on is consents for various activities and ensure that the information we have is fully up to date. It is also an opportunity to inform the school about any consent decisions which have changed.

We are sending out the form for parents to complete as a hard copy (if they would prefer) but I wanted to ensure, by providing extra details, that parents were aware of what each consent section meant.

The details below are numbered and correspond to the parental consent form.

1-8 Photo/Name/work/video on school or Trust website or the school social media and
15-16 Name/Photo in newspaper

From time to time we take photographs or videos of sports teams, educational visits, events in school as well as children at work. In addition to being displayed in the school, photographs, names and work may be put on our school website, in a school publication or on social media. By giving permission for use on social media and outside agencies, you will also be giving permission for your child's photo to be used on the school's social media accounts as well as other agencies who work with us, for example sporting groups, visiting theatre companies and newspapers (eg Hull Daily Mail) etc, to use images in this way. It is essential that you update the consent section indicating whether you give consent for your child to have his/her photograph/name/work published on our website or social media.

9 - 11 Photo/Name/video on Seesaw

'Seesaw' (Years 1-6) is a pupil-driven digital portfolio that empowers children to independently document what they are learning at school and share it with their teachers, parents, and classmates. Throughout the school year, Seesaw builds an organised, digital portfolio of each child's learning, accessible by teacher, pupil and parent. Seesaw also keeps parents 'in the loop' by giving them a real-time, personalised glimpse into their child's school day, via automatic iOS or Android app notifications, text message or email. Sometimes we take photographs and videos of the whole class or groups of children and

then upload these to the 'Seesaw' app. This involves us tagging each child involved within that group activity, therefore, all the parents tagged are able to see all the children involved.

12 Internet access (Acceptable Use Policy)

Dunswell Academy encourages the use by the children of the rich information sources available on the internet. Together with the development of the appropriate skills to analyse and evaluate such sources, access to the internet is crucial in the society our children will be entering.

We are aware that internet access is fundamental to the learning process. Your child will have access to a range of computing resources, all of which will be internet-enabled and which may lead to any publicly available site in the world. Consequently, we believe that children must be safeguarded from inappropriate information. To this end, all our on-line sources will be filtered through an education standard firewall. Filtering is constantly undertaken in an attempt to ensure that all the information available to school is child-friendly. To further ensure that children use their skills appropriately, children will have permission to access the internet only under the watchful eye of a supervising adult. They will be made aware of e-safety through specific e-safety lessons and always during lessons. Access to on-line sources will enable the children to explore thousands of libraries, databases and bulletin boards while exchanging messages with people throughout the world. Our school believes that the benefits to the children from access to information resources and increased opportunities for collaboration exceed the disadvantages. However, the ultimate responsibility rests with parents and carers for setting and conveying the standards that their children should follow when using media and information sources out of school. Please see the school website ['Policies Page'](#) for our Acceptable Use Policy for children, staff and parents.

13 Photos taken at school events

On occasions such as school plays and sports days, parents often like to take photos of their children taking part in these events. For safeguarding reasons, it is Dunswell's policy that this is allowed on the understanding that parents keep these photos for private use only and do not post photos that contain any children other than their own, on social media or any websites.

14 School photographer

The school photographer will visit the school annually, usually in the Summer Term to take individual and group photographs. All children will have an individual photograph, a picture with a sibling (if applicable- and these can include pre-school siblings) and a class photograph.

17 Local visits in and around Dunswell

On occasions, the children will be taking part in educational walks around Dunswell village, eg visiting the school allotment, church etc as part of their topic work. Children are supervised at all times and are accompanied by staff and volunteers.

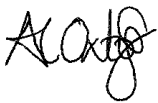
18 Cooking activities

At various times throughout the school year we will be carrying out cooking and baking activities. We will be preparing various foods for the children to try. Please indicate and give details on the consent form if your child has any particular food allergies or intolerances to certain types of food that the school are not already aware of. Should your child develop an allergy in the future, please send details (in writing) to the school office; this will then be recorded on your child's record.

19 Data Exchange

In school personal data is held for children. When children leave Dunswell – either to begin secondary school or if they move to another primary school- this data will be requested from the next school. This is then sent to the next school digitally in the form of a Common Transfer File (CTF).

Kind Regards



Alison Oxtoby
Head Teacher