



www.swanlandschool.co.uk

11th October 2018

Open Afternoon/Evening

Dear Parent/Carer

We have great pleasure in inviting you into school on **Wednesday 7th November 2018**, to participate in our autumn term open afternoon/evening.

Our aim, as a school, is always to give you as much information and insight in to the work of your child and to spend some time in their setting. We feel that the value of the initial opportunity for parents to come in to school and see their child's work and teacher, is very much around finding out how they have settled into their new class and initial ideas about how you can further support them in their new year group. Often, because very little will have changed academically from the end of the previous year, it can be trickier for teachers to give much more detail around academic achievement. Of course, if the teacher of your child has any concerns, or likewise you have concerns of your own, these should/will be addressed before the open afternoon/evening takes place anyway. However, as always, should you want to raise a matter with the teacher, please do not wait until this event, make an appointment with the teacher via the school office or Seesaw.

On **Wednesday 7th November 2018**, we will be opening school to parents/carers from 2:30pm onwards, so that you may come in and visit your child's classroom and their teacher. Whilst in school you will be able to see a range of your child's work and they will be able to celebrate with you some of their achievements to date. Their teacher will be available in the classroom for you to have an informal chat and talk on a 1:1 basis about how they have settled in to their new class. If you find that the afternoon is too busy, you are more than welcome to come back from 5:15pm. **There will be no appointment times and therefore, you should expect, during your visit, to be able to see your child's work, look around the classroom environment and, when available, speak to the teacher.** We would therefore ask you to be respectful towards others by allowing the teacher to have sufficient time and opportunity to speak with all parents who are in attendance.

Of course, if you have more than one child in school, there will be time for you to move from one room to the next at your leisure. We hope that by operating in this way, we will reduce the amount of time that you are sat 'waiting' to see your child's work and teacher, thus making the experience a more positive and pleasant experience.

We understand that some parents will find coming in during the working day difficult, owing to work commitments. Therefore, we will be available during the times indicated below, for you to come, with your child, and participate in this evening.

2:30pm to 4:30pm

5:15pm to 7:30pm


After you have visited your child's teacher and seen their work, you will be more than welcome to take them home a few minutes early that day. Please ensure that you inform the class teacher that you will be doing so.

We are really excited to be able to welcome you in to our school and believe that this format and opportunity to see your child's teacher will be an all-round enjoyable experience for all involved.

For safety reasons access will only be via the main school office – please do not arrive early as there is very limited space at the front of school!

Thank you for your continued support, now and into the future.

Yours sincerely



Chris Huscroft
Executive Head Teacher



Hannah Stephenson
Head of School

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Please help us to know how busy we will be by indicating which of the following options is most applicable to you:

- I am unable to come
- I would love to attend 2:30pm to 4:30pm
- I would love to attend 5:15pm to 7:30pm

Name of Child: _____ Class: _____

Name of Parent/Carer: _____