

Local School Protocols for Policy for Behaviour



Swanland Primary School

School's Rules/Charter

We believe our school should be a place where:

1. Everyone is kind and respects each other;
2. Everyone is able to share and learn in class without anyone putting them down;
3. Everyone should be sensible and behave safely in school and on the playground;
4. We all treat each other nicely and respect their property no matter who they are or how old they are;
5. Everyone uses good manners at all times in every situation;
6. We are always caring if anyone is in trouble or in need;
7. We all show care to each other and everyone's possessions;
8. Everyone shows respect by keeping the school and its equipment in good condition;
9. We all love being a part of Swanland School and we are proud to show it;
10. We all respect and are loyal to Swanland School.

Class Rules/Charter

Each class will have its own class charter which the class create and agree on together. This Charter will be in line with the School Charter, Ethos and Vision Statement.

Playground rules

Each year the School Council create a list of Playground rules that are displayed around school.

Rewards

There are numerous rewards available to children:

- Teachers may have their own class rewards such as table points, marbles in a jar. etc
- Stamps and Stickers
- Showing another teacher good work
- Praise and Awards Certificates
- Special privileges
- Kindness and Consideration trophy/Buddy the Bear (nominated by children)
- Extra break times

Sanctions

When children misbehave the following steps may be taken

1. A reminder given on what is expected. The School or Class Charter should be referred to.
2. A restorative discussion about what led to the event and what should have happened. Where more than one party is involved, e.g. in the event of a conflict between two children, both parties should be involved in the discussion with a resolution agreed upon.
3. Children may be asked to write a letter of apology or to apologise in person as part of the restorative process.
4. Children may miss part of break and/or lunchtime. Children must be supervised by an adult during this time.
5. For recurring misbehaviour or major incidents such as swearing or fighting, parents will be informed and may be asked to come in to meet regarding the child's behaviour.
6. For recurring misbehaviour such as swearing or fighting, children may miss all of break and/or lunchtime at the discretion of the class teacher or member of Senior Staff.

Local School Protocols for Policy for Behaviour



Swanland Primary School

7. Removal to a partner class or internal exclusion (see below) for a set amount of time with work to complete. The class teacher will inform parents if necessary or if the children is being removed from class regularly.
8. Children may lose privileges that are not curriculum related.
9. Children may be asked to do jobs appropriate to the poor behaviour e.g. removing graffiti.
10. Children may be asked to pay for items where malicious damage was done either to the school property or another child's property.
11. If disruptive behaviour continues or aggressive behaviour that may harm themselves or others occurs, the child will be sent to a member of the senior staff. Parents will be informed with a letter or phone call which specifies what has happened.
12. Depending on the nature of the disruptive behaviour, children may be excluded from the school premises at lunchtimes.
13. If profoundly disruptive behaviour does not stop, children will be excluded for a minor fixed period (one or two days.)
14. If disruptive behaviour persists the child will be recommended for exclusion for a fixed period (up to 5 days) or an indefinite period.
15. If the child will not end such behaviour, they will be recommended for a permanent exclusion
*Steps 11, 12, 13, 14 will only be undertaken in consultation with the Chairman of Governors and the child's parents.

Positive Handling

The list of those who have undertaken positive handling training is kept in the Bat Cave and is reviewed regularly.

Record Keeping

Bullying

Bullying incidents are recorded on CPOMs and shared with all relevant staff. Parents of both parties are informed.

Racist incidences

Racist Incidents are recorded on CPOMs and shared with all relevant staff. Parents of both parties are informed.