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Swanland Primary School (part of Edukos Trust)

Various Vacancies – Midday Supervisor

HOURS: 11.55 am to 1.15 pm **OR** starting up to 15 minutes before or finishing up to 15 minutes after these times, as required (a total of 1 hour 20 minutes)

DAYS: A combination of days may be able to be accommodated or, depending on current requirements, all five days Mon–Fri (term–time only)

SALARY: £17,842 pa (£9.25/hour) pro rata

START DATE: to be agreed

We often have vacancies for a Midday Supervisor at Swanland Primary School (part of Edukos Trust); this may be working one, two, three or four days a week or all five days of the week, term–time only.

The role involves supervising the children at lunchtimes, both on the playground and in the classrooms if it is raining, making sure the children are playing safely and monitoring lunchtimes in the dinner hall, including some basic cleaning/wiping of tables.

Some experience of working with children would be desirable but not essential. Uniform and basic health and safety training will be provided.

Please see attached Job Description and Person Specification for further information.

If you would like to find out more and discover whether there are any vacancies at present, please contact our School Business Manager, Debbie Carvalho (tel: (01482) 631300 or email: sbm@swanlandschool.co.uk). Once you have established whether there are any vacancies which may be suitable for you, you will be asked to complete an Application Form (available to download from our School website or, as a paper copy, from the School Office). Once completed, this form should be posted to Debbie at Swanland Primary School, Tranby Lane, Swanland HU14 3NE or emailed to her at the above email address. Two references will be taken up and a Disclosure and Barring Service (DBS) check will be carried out for the successful applicant.

Deadline for receipt of applications: open-ended

Edukos Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The suitability of all prospective employees will be assessed during the recruitment process in line with this commitment.