



a part of Swanland Education Trust

www.swanlandeducationtrust.co.uk

4th July 2017

Dear Parents and Carers

As some of you may be aware Miss Oxtoby has been absent from school for a short while. It is with great sadness that the reason being is that Miss Oxtoby's mum recently passed away unexpectedly. I am sure you will join us in sending Miss Oxtoby and her family our heartfelt sympathy and condolences.

As you know the end of term is always very busy, but please bear with us and understand that we will do our utmost to try to maintain normality.

We would like to make you aware of the following;

- London residential – Mr Huscroft, Mrs Barton, Mr Lowe & Josh Barton
- Prom – as planned
- Leaver's Assembly – as planned
- Year 6 Play – regretfully this will no longer take place. However, the Yr 6 children will instead be performing some of the songs they have already rehearsed at the Leaver's Assembly

Thank you for your understanding and support with this matter.

Yours sincerely

Mrs Karen Markham
Head of School