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Thursday 2nd July 2020

Dear Parents/Carers of 3SP

We just wanted to clarify arrangements for transition over the last few weeks of school. Your child's teacher in **Year 4 (4KC) will be Mrs Carney**. The teaching assistants with the class will be **Mrs Anderson, Mrs Firth and Mrs Brown**. (All staffing could change subject to Department for Education Guidance).

In your child's home learning pack for next week, you will receive a letter from their new class teacher. You should share this with your child and they will then need to write a reply. You can either photograph the reply and email it or get the child to type it and email it to year4@swanlandschool.co.uk (please do not send it on SeeSaw). Your child's class teacher will then be able to read it and find out what questions your child has and find out a little bit about them.

Then, during the final week of term, week commencing 13th July, your child will be invited to come into school on **Monday 13th OR Tuesday 14th between 1.00 pm and 3.30 pm; you will receive a text tomorrow to confirm which day your child should attend**. They should enter by the gate at the back of school and they will meet with half of their class and their current class teacher to do some socially distanced activities outdoors. Strict social distancing will take place between staff and children, with more than 2 metres between the staff and children at all times. The staff from your child's class for next year will then come to meet them briefly and answer any questions. If the weather is not good, we will be able to use the school halls to do these activities. You should pick up your child at 3.30 pm the end of the session from the gate at the back of school.

On Monday 7th September 2020, we hope to be able to arrange a full class get together/transition day with their previous year teacher. The children will then, in the afternoon, have the chance to visit their new classroom, see where the class line up etc and will then be prepared and confident for the next day, when they start in their new classroom. We hope this will alleviate any worries or concerns the children have about starting a new year when they have not been able to do the usual transition work. Of course, all of this is dependent on Government guidelines and, if it is not possible, we may have to cancel this date and school would then start as usual on Tuesday 8th September.

Thank you for your continuing support over the past few months, at this very difficult time.

Yours sincerely

Chris Huscroft
Executive Head Teacher

Hannah Stephenson
Head of School