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12<sup>th</sup> October 2017

Dear Parents/ Carers

We are writing to you jointly from Swanland School and the Swanland Village Hall Committee to express our concerns about the safety of children when leaving the school by the rear gate and parents' use of the Village Hall car park and access road.

Many schools around the country experience issues relating to traffic; Swanland Primary School is no different. However, recently, a number of safety concerns have arisen regarding the use of the Village Hall car park and the lane at the side of the Village Hall.

This lane is an access route for pedestrians to enter the school via the back gate and the Village Hall car park provides parking facilities for Village Hall users. It has come to our attention that some parents, when picking up children from school, are using this private car park, parking inconsiderately and dangerously and manoeuvring around the lane and car park as children and their parents are walking in and out of school.

We would, therefore, ask that car users do not use the Village Hall car park, as people who have hired the hall are unable to gain access. On occasions, the Village Hall will close the car park to vehicles when the Hall is not in use, allowing only pedestrian access to ensure the safety of all users.

Pedestrians, please ensure that, when you are walking with your children, you are all aware of vehicles manoeuvring in and out of the car park or along the private access road. We will also be speaking to all the children this week about how to keep themselves safe on and around the roads.

There are a number of other places car users can park. We have agreed with the Swan and Cygnet Public House to use their car park for both the morning and afternoon drop-offs. All they ask is for you to be aware that it is a working pub and to take care whilst in the car park.

In addition, we also have use of the Drop-Off and Pick-Up Zone on Tranby Lane. The 'drop-off' and 'pick up' system is designed to assist anyone who drops off or picks up children and it operates before and after school respectively in the zig-zag zone directly in front of the school. Parking or stopping in the zone, other than for your children to exit or enter your vehicle, is not permitted.

Please share this letter with the people who pick up and drop off your children at school. We hope that you are able to support us all in ensuring that our children and their families are safe on the roads around school and the village.

Thank you for your continuing support, now and into the future.

Yours sincerely

Chris Huscroft  
Executive Head teacher

Hannah Stephenson  
Head of School

Sheila Ireland  
Chair, Swanland Village Hall