



Dunswell Academy
www.swanlandeducationtrust.co.uk

7th March 2018

Dear Parents and Carers

PARENT TEACHER CONSULTATION EVENING (Class 2)

This year Class 2's Spring Term Parent Teacher Consultation Evening is going to be on **Wednesday 21st March**, the details of which are outlined below.

As well as discussing your child's progress, you will also have the opportunity to view your child's work whilst you are in school.

Please remember that you are always welcome to make arrangements to visit the school at any time during the year if specific issues relating to your child require discussion.

I should be grateful if you would please complete the attached slip and return it to school by **Wednesday 14th March** indicating your preference for an appointment time. I will then endeavour to make mutually convenient arrangements.

Yours sincerely

Mrs K Markham
Head of School

PARENT TEACHER CONSULTATION EVENING (Class 2)

Wednesday 21st March 2018

(Please return this slip by Wednesday 14th March – thank you.)

Class Teacher: _____ **Child's Name:** _____

Please indicate your preference for an appointment time by ticking the appropriate box:

I/We would prefer our appointment on **Wednesday 21st March:**

-
- between 3.45–4.45 pm, or
- between 4.45–5.45 pm, or
- between 5.45–6.45 pm

Signature of Parent/Carer: _____