



www.swanlandeducationtrust.co.uk

7th September 2017

Dear Parent/Carer

(Please pass a copy of this letter to anyone who delivers or collects your child(ren))

Traffic Management on Tranby Lane

Many schools around the country experience issues surrounding traffic; Swanland Primary School is no different. We aim to have a public profile which is positive and reflects the wonderful work that happens here on daily basis. To help us maintain a positive relationship with residents and parents alike we have implemented some strategies to minimise the disruption and to maximise safety.

We would like to inform you of (or remind you of) the procedures which are in place to alleviate the traffic issues.

'Drop off' and 'Pick up' on Tranby Lane

The 'drop off' and 'pick up' system is designed to assist anyone who drops off or picks up children and it operates before and after school respectively in the zig-zag zone directly in front of the school. Parking or stopping in the zone, other than for your children to exit or enter your vehicle, *is not permitted*. Between 8.30 and 8.50 am our Year 6 children are charged with the duty of helping to keep the traffic moving and to open and close car doors. If a car should stop or park in the Drop Off zone this prevents cars behind from being able to use the designated space; this results in traffic backing up on to Kemp Road.

The system works very well and is simple to use, if the following guidelines are adhered to:

'Drop off'

- Allow cars in front of you to move away so that you may use the designated space;
- Only allow children to exit your vehicle onto the pavement at the designated place (the tarmac area);
- Allow our Year 6 children to help the children exit your vehicle swiftly and safely;
- Move away from the 'drop off' when safe to do so.

'Pick up'

- Please arrive a few minutes *after* 3:30pm; the children will not be released from school until 3:30pm. They will need time to collect their belongings and walk to the drop off.
- If the child you are collecting is not waiting when you arrive, **DO NOT WAIT**, please drive around the block by which time they should have arrived at the 'pick up' point.

PTO

Parking

Parking is at a premium, most especially at the beginning and end of the school day. Quite often this means parking near the drives of our local residents. Please try not to obstruct their access. We have also very kindly been allowed by our local pub, The Swan and Cygnet, to use their parking facilities at the beginning and end of the school day. All they ask is for you to be aware that it is a working pub and to take care whilst in the car park.

Thank you for your continuing support, now and into the future.

Yours sincerely



Chris Huscroft
Executive Head Teacher



Hannah Stephenson
Head of School